

1. Home Screen Navigation

- App Connectivity (Online or Offline status) Manual App Sync Settings
- List of incidents, search, and select for more information
- Search and view resources
- Geographic overview of incidents and resources
- Summary information available through Dashboards
- Your incident of interest or "Selected Incident"
- View/manage edits made on your device

Bottom Navigation Bar

- Home
- Incidents
- Resources
- Map
- My Incident
- My Edits

2. Find an Incident & Set "My Incident"

Locate an incident of interest from the Incidents List or from the Map and tap on the incident to view more details.

Two options to quickly find an incident:

- Home Screen > Incidents > Search & Select Incident in the list
- Home Screen > Map > Pan to Incident > Tap > Tap "More Info"

Set "My Incident"

- From the Incident info Screen, tap in bottom right
- Select "Yes"

Quickly access your incident using the My Incident option on the Home Screen or in the bottom navigation bar.

SPRUCE

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My Incident

3. "My Unit(s)" Incident Filter

You can filter the Incident List by units to only see the incidents in your unit.

Set Unit(s)

- Home Screen > Incidents
- Tap to open unit filter
- Select unit(s)
Note: Toggle on Set "My Unit" as Default to have the incident list only show the incidents in the selected unit(s) by default.
- Tap "Save Filters"

My Unit Filter

- Home Screen > Incidents
- Tap "My Unit"

4. Incident Info

On the Incident Info screen you can view General Incident information and access various App functionalities

Use the app header bar to navigate between tabs:

- Details
- Map
- Log
- Sims

Use the menu buttons to access various app functionalities:

- Route
- Weather
- Add Media
- Files

Note: Use Route for turn by turn directions to the incident using device default navigation App.

5. Weather Forecast

- Home Screen > My Incident > "Weather"
- Select preferred weather forecast service: NWS Forecast Weather, SpotWX or Fire Weather Dashboard

Note: Fire Weather Dashboard contains the most detailed information.

6. View Fire Simulations

View Fire Simulation

- Home Screen > My Incident
- Select "Sims" tab
- Use the to watch the fire sim animations through time

View simulation impact by tapping Results

- Tap to change the transparency of the sim animation
- Tap to zoom to the sim location
- Tap to view the one page report or full report

7. Adding Incident Photos

Take a Photo

- Home Screen > My Incident > "Media"
- Select "Take Photo"
- Tap to take photo
- Add a comment (optional)
- Tap to attach the photo
- Tap Yes to automatically sync the photo now or tap Send Later to manually sync at a later time

Attach Photo From Gallery

- Home Screen > My Incident > "Media"
- Select "Attach Photo"
- Browse phone's gallery and select a photo
- Add a comment (optional)
- Tap to attach the photo
- Tap Yes to automatically sync the photo now or tap Send Later to manually sync at a later time

8. Viewing Photos & Files (PDF)

- Home Screen > My Incident > "Files"
- Tap on a photo to view it and any added comments
- Tap on a PDF File (i.e IAP) to view it.

Note: Tap on to refresh the photos/files.

9. Drawing Map Features

- Home Screen > My Incident
- Note: If needed see "Find an Incident & Set "My Incident"

- Select "Map" tab
- Tap draw button
- Select if you want to use your GPS location or draw on the map
- Select your geometry type
- Decide your symbology
- Create the feature on the map
 - GPS, your phone will take a point at your current location and continue to drop points as you move.
 - On-Screen, tap on the map to drop vertices and create your feature.
- Tap in the upper right hand corner to save and add the feature.

Tap to edit the feature details while adding a feature (optional).

10. Edit Map Features

1. Home Screen > My Incident > Map Tab
2. Tap feature you want to edit
3. Tap to begin editing geometry or tap to edit the feature details.

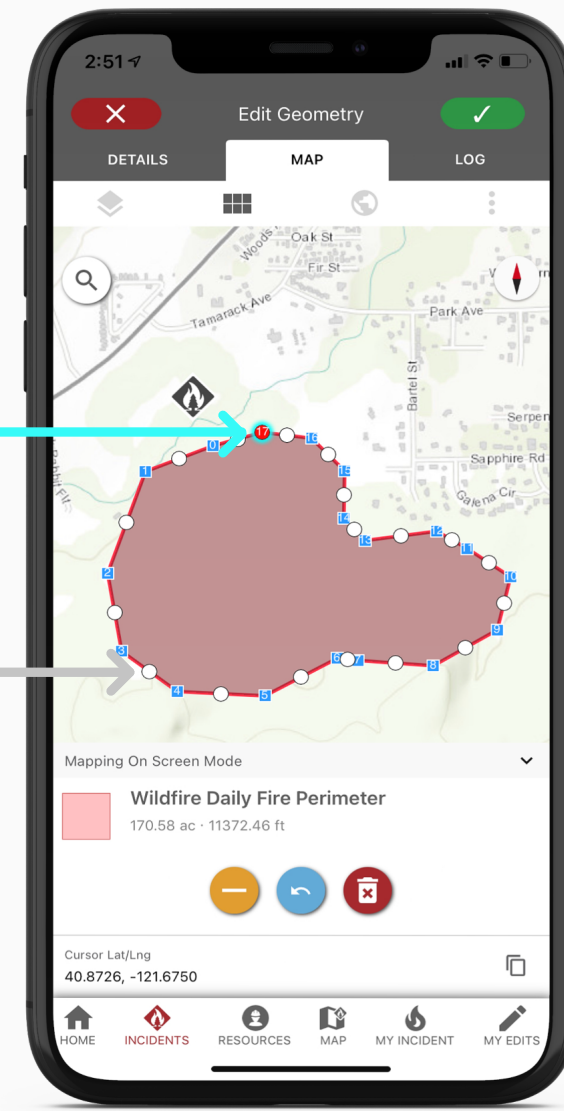
Edit Geometry

- a. Points/Labels: Tap map where you want to move point/label.
- b. Lines/Polygons: Select a vertex that you want to move (highlighted in cyan), then drag to new location. Use the white vertices to create new vertices.

Edit Details

- a. After tapping , the details screen will appear.
- b. Tap to begin editing.

4. Tap in the upper right hand corner to save changes.



14. Augmented Reality

The Augmented Reality feature allows you to use the device's camera to view incidents, resources and mapping relative to your location in a real-world view.

Access AR

1. Home Screen > My Incident > "Map" Tab
2. Tap in the toolbar > Select "AR"
3. Rotate your phone to landscape orientation

Basemap Opacity

1. Within the AR tool Tap
2. Use the slider in the bottom right corner to adjust Basemap Opacity

Scene Calibration

1. Tap
2. Drag/rotate the base map as needed
3. Tap again to exit settings.

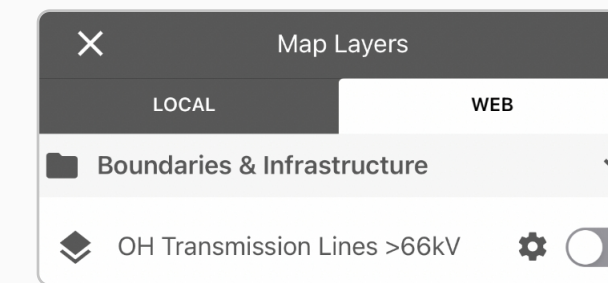
Map Layers

1. Tap
2. Tap on the checkbox next to the available layers to toggle them on/off

15. Map Layers

Map layers can be turned on/off using the map layers list.

1. From any map screen, tap to open the layers list
2. Select either the local or web (requires connection) tab
3. Tap next to the layer you want to turn on/off.



Note: Click the settings icon to change the transparency of layers.

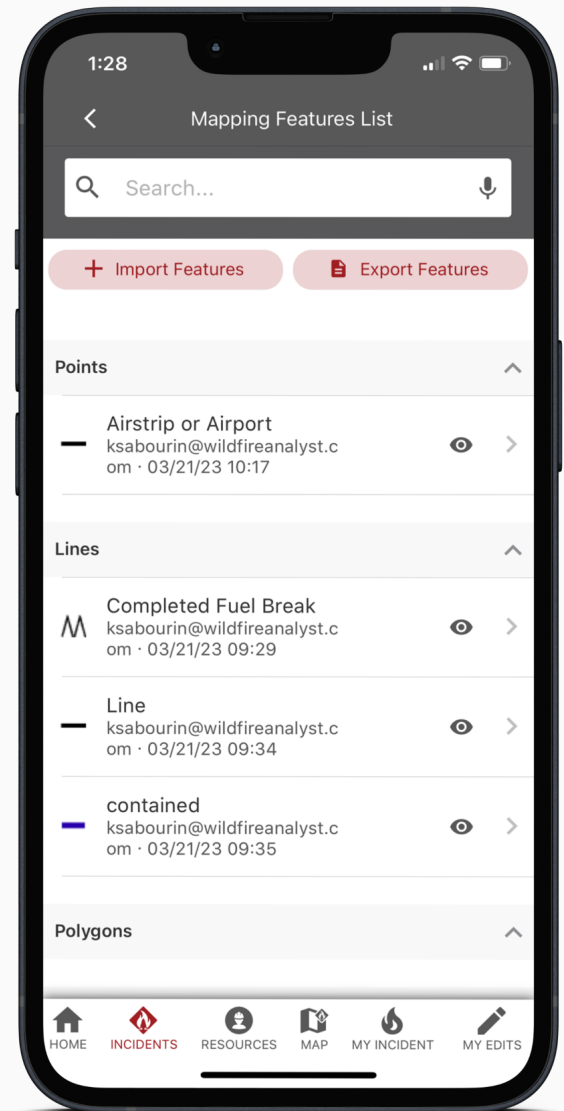
11. Import & Export Mapping Features

Import Features

1. On the Incident Map tap , then, **Mapping List**
2. Tap **Import Features**
3. Find and select the features you want to import using your device's file management
4. Tap **Import**

Export Features

1. On the Incident Map tap , then, **Mapping List**
2. Tap **Export Features**
3. Select the features you want to export
4. Tap **Export Features**
5. Use your device's sharing options to share or download features

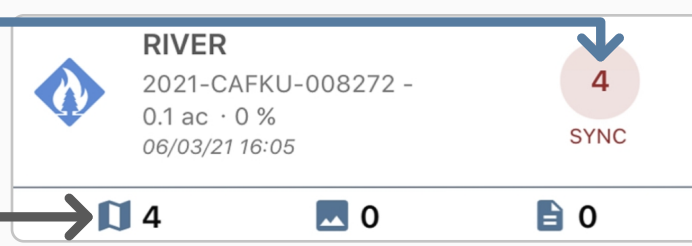


12. Sync Your Incident Edits

"My Edits" allows you to select the data that will be pushed to the system. This is useful if you have poor connectivity, and you are not able to push all data at one time.

1. Home Screen > My Edits
2. Tap sync button/the red circle with a number

Note: This is the # of edits you've made for that incident.



Note: Sync single data types by tapping on the blue icons.

Sync Specific Mapping Features

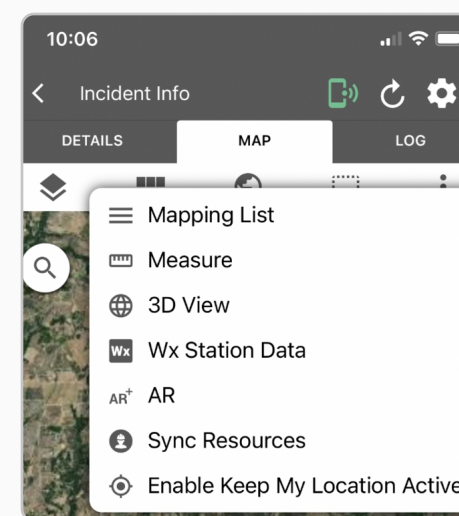
1. Home Screen > Map
2. Tap to open the mapping list
3. Select the feature(s) you want to sync by checking them
4. Tap **"Sync Selected"** only the selected mapping features will be synced.

13. Enable/Disable Keep My Location Active

This allows users to activate or deactivate the blue dot on the map that shows your current location.

1. Home Screen > Map
2. Tap
3. Tap **"Enable Keep My Location Active"**

Note: Enabling Keep My Location Active increases the battery consumption. By default, this feature is deactivated



16. Offline Basemaps

Download basemap tile packages (.tpk) by Unit for use when in offline mode. Once downloaded, you are ready to go disconnected with a topo basemap.

Download TPK Locally

1. Home Screen > Map
2. Tap to open Basemaps
3. Select **"Download"** tab
4. Tap next to the TPK to download it.

Note: Once a TPK has been downloaded locally, it will be visible under the **"Local"** tab.

Turn on Downloaded TPK

1. Home Screen > Map
2. Tap to open Basemaps
3. Select **"Local"** tab
4. Tap next to the TPK to turn it on.

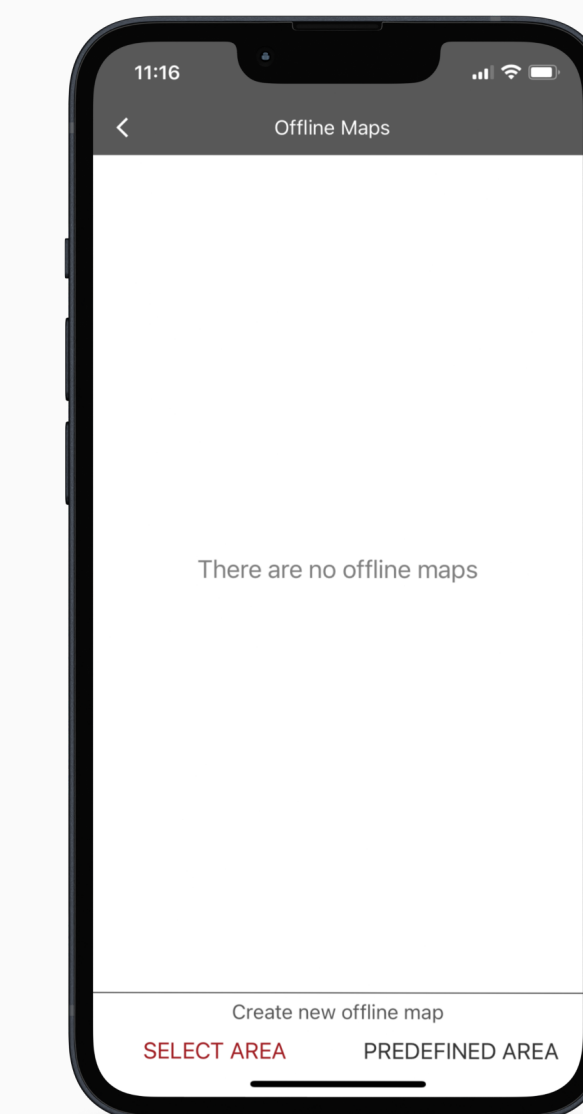
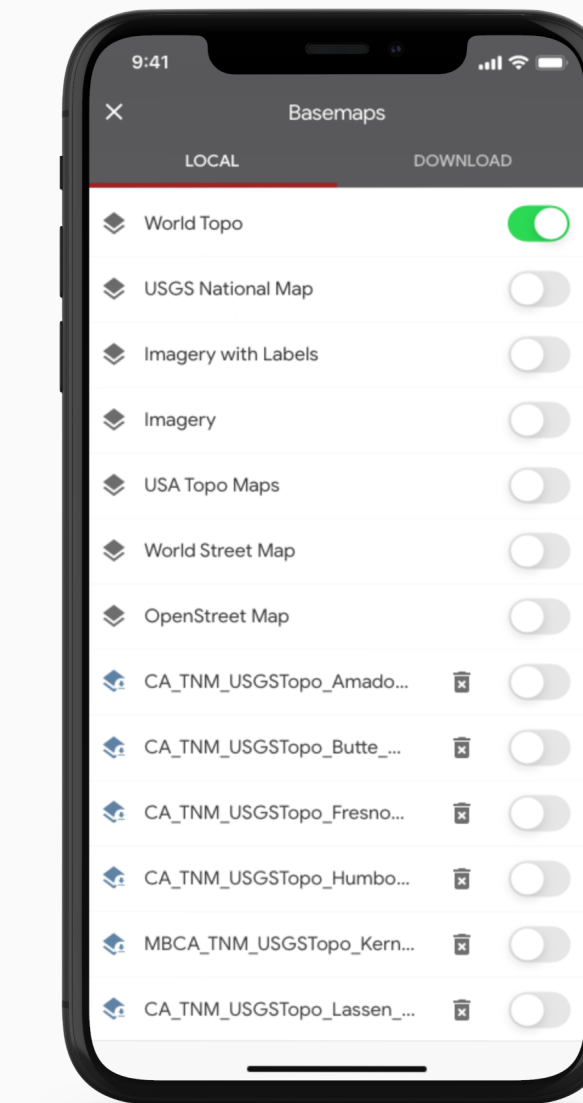
Note: Downloaded TPK's will have a next to them in the Local tab.

Create a Custom Map

1. On a map screen, tap
2. Tap **Select Area**.
3. Select the area you want to take offline.
4. Enter a **Map Name**.
5. Tap
6. Allow the map to finish downloading. After the map finishes downloading tap OK to return to the Offline Maps screen.

Use Predefined Offline Maps/Areas

1. On a map screen, tap
2. Tap **Predefined Area**.
3. Select the predefined area to download.
4. Tap
5. Allow the map to finish downloading. After the map finishes downloading tap the back arrow in the upper left corner to return to the Offline Maps screen



17. Calculate Acreage

1. Navigate to the incident map or main map:
2. Tap in map toolbar > Select **"Measure"**
3. Select **"Area"**
4. Tap on the map to add vertices.



18. Incident Chat Log

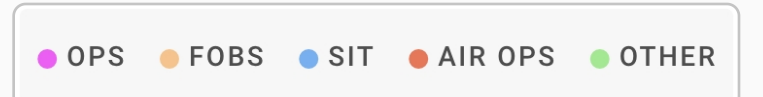
View Chat Log

1. Home Screen > My Incident
2. Select the **"Log"** tab

Add to Chat Log

1. From the Incident Info screen, tap the **"Log"** tab
2. Type the Log Message text in the **"Add Comment"** box
3. Select the message category by tapping the colored dot next to the Add comment box
4. Tap to submit

Note: You need to upload Log Messages through the Main App Sync or through "My Edits" to make the Log Messages visible to other users.



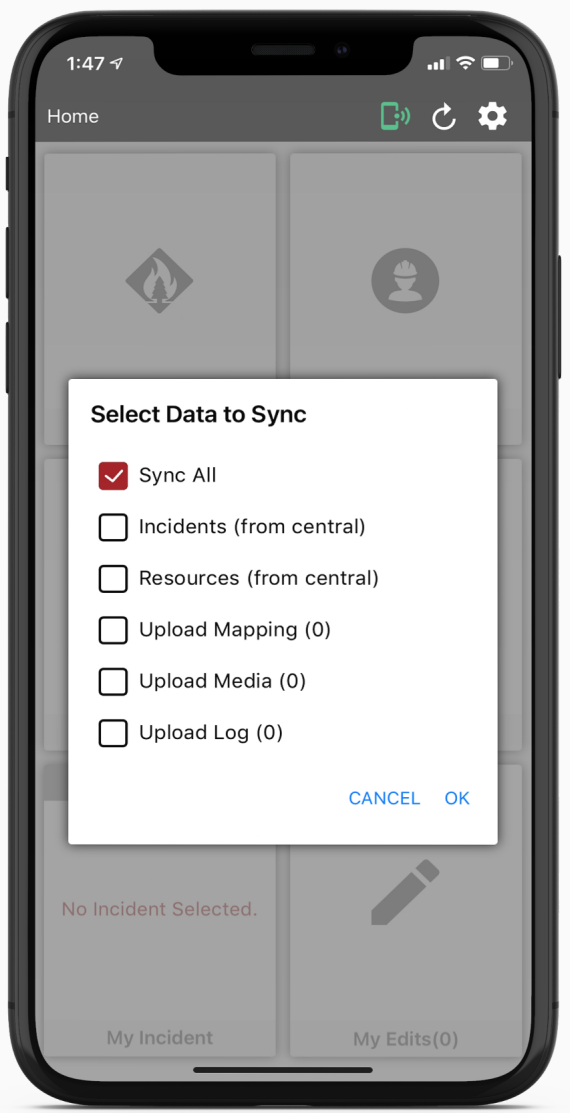
Note: Filter the chat log by selecting/deselecting the categories at the top of the chat log.

19. Main App Sync

Sync the app to make sure you're viewing the latest information available in the system. Any edits made on your device also need to be pushed up to the system so other users can see them.

1. On any screen, tap in the top app bar
2. Select which data to sync:
Sync All: Download/Upload all data
Incidents: Download new incident data
Resources: Download new resource data
Upload Mapping: Upload all mapping edits
Upload Media: Upload all media edits
Upload Log: Upload all log data
3. Tap **"OK"**

Note: The Main App Sync allows users to bulk sync (download and upload) all data or by data category for all incidents. The Main App Sync will sync all your edits on all incidents at one time. Ensure you have good connectivity when syncing using the Main App Sync. If you do not have good connectivity, then attempt to sync smaller amounts of data through "My Edits".



20. Location Settings

Set Location Permissions to "Always" or "Allow All the Time"

On the Mobile Device set the Location Permissions to "Always" or "Allow all the time" for fiResponse Tactical Analyst Mobile. Location Permissions must be set to "Always" or "Allow all the time" to perform GPS Mapping with the App in the background or with the screen turned off.

Improve GPS Accuracy

Turn off mobile device Location Settings to improve GPS accuracy.

iOS

On an iOS mobile device turn off "Cell Network Search"

1. On an iOS mobile device open "Settings"
2. Tap "Privacy & Security"
3. Tap "Location Services"
4. Navigate to the bottom of the screen. Tap "System Services"
5. Tap the "Cell Network Search" slider to disable this setting.

Note: These settings may revert following system updates. Make sure to check these settings occasionally and turn them off if they have been enabled by your device.

Android

On Android Mobile devices, turn off "Google Location Accuracy"

1. On an Android mobile device open "Settings"
2. Tap "Location Services"
3. Tap "Advanced" to see additional settings.
4. Tap "Google Location Accuracy"
5. Tap the "Improve Location Accuracy" slider to disable this setting.